



**Church of the Resurrection**

Bond Hill (est. 2010)  
1619 California Ave.  
Cincinnati, OH 45237  
(513) 242-0400

[coroffice@crescentparishes.org](mailto:coroffice@crescentparishes.org)

**Holy Trinity**

Norwood (est. 1994)  
2420 Drex Ave.  
Norwood, OH 45212  
(513) 366-4400

[admin@crescentparishes.org](mailto:admin@crescentparishes.org)

**Nativity of Our Lord**

Pleasant Ridge (est. 1917)  
5935 Pandora Ave.  
Cincinnati, OH 45213  
(513) 531-3164

[natoffice@crescentparishes.org](mailto:natoffice@crescentparishes.org)

**St. John the Evangelist**

Deer Park (est. 1891)  
7121 Plainfield Rd.  
Cincinnati, OH 45236  
(513) 791-9004

[savjohnoffice@crescentparishes.org](mailto:savjohnoffice@crescentparishes.org)

**St. Saviour**

Sycamore Twp (est. 1945)  
4136 Myrtle Ave.  
Cincinnati, OH 45236  
(513) 791-9004

[savjohnoffice@crescentparishes.org](mailto:savjohnoffice@crescentparishes.org)

Emergency Phone (937) 638-8058  
Fr. Pat Sloneker

The Crescent Parishes' logo is a reference to the geographical location of our five parishes, forming the shape of a crescent moon.

ATTENTION ALL MINISTRIES, COMMITTEES, GROUPS & ORGANIZATIONS  
REQUIRED FACILITY SCHEDULING ~ JULY 1, 2024- JUNE 30, 2025

Dear Crescent Parishes,

Planning for the July 1, 2024 - June 30, 2025 family calendar has begun. We are requesting that every ministry, committee, group, or organization that wants to use any of our Family of Parish facilities submit their dates and requests by Friday, May 24, 2024. This process is for all parish buildings, including Nativity School outside of school hours.

The Room Reservation Request Form and a list of reservable spaces can be found at [crescentparishes.org/24-25-room-reservation](http://crescentparishes.org/24-25-room-reservation), paper copies are also available in each parish office. Once we complete our planning meeting in early June, we will inform all groups with either an approval or an alternative option.

All events that utilize parish facilities must have their event approved and on the parish calendar prior to use. The parish calendar can be found at [crescentparishes.org/calendar](http://crescentparishes.org/calendar). Having unapproved events and unapproved access to facilities is both a financial and security risk to our parishes. Those who do not comply with this policy will be asked to leave and risk the ability to use facilities in the future.

Additional Considerations:

- Our facilities are first and foremost for the spread of the Gospel of Jesus. Thus, the use of our facilities should have this focus in mind and preference will always be given to liturgical and ministerial events.
- If minors are present or participating, there must be Safe Parish certified and compliant adults present.
- When facility use is granted, it is expected that the space will be returned to the condition to which it was found.
- If keys need to be obtained, contact the parish where you will be using a facility.
- Major events (like Fish Frys, fundraisers, etc.) need to be planned well in advance. Without proper planning, this places an unfair burden on our employees, especially office and maintenance staff. This does not mean events can't be scheduled throughout the year, but we ask you to please schedule as soon as possible.

\*\*\*All requests for facility usage that occur outside our yearly planning process, will be subject to greater scrutiny prior to pastoral approval. \*\*\*

Please send any questions to the Crescent Parishes Facilities Scheduler, Sabrina Burton-Simonson at [coroffice@crescentparishes.org](mailto:coroffice@crescentparishes.org)

Thank you and God Bless!